TERREBONNE PORT COMMISSION

**MINUTES**

**January 8, 2019**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Greg Landry, President Presiding**

Present: Charles Giglio, Eddie Rome, Steve Crispino, Greg Landry, Dan Davis and Andrew Blanchard

**Absent: Chris Erny**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants O’Neil Malbrough, Chris Jeanice and Joe Chauvin – GIS, Stevie Smith – AllSouth and Brett Ledet – Providence, Jacob Waitz - David Waitz Engineering**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **Steve Crispino, President, called the meeting to order. Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present. Steve Crispino turned the meeting over to the new President, Greg Landry. Greg presented Steve with a gavel as a token of appreciation for service. David discussed Steve’s accomplishments as Board President. Greg commended Steve on his accomplishments.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION - None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Steve Crispino and seconded by Eddie Rome approving the minutes of the December 11, 2018 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances were reviewed and approved for the month of December 2018 on a motion by Dan Davis and seconded by Steve Crispino. No opposition. Motion passed.**
   2. **A motion by Andrew Blanchard and seconded by Charles Giglio to increase the general liability coverage to $5M. No opposition. Motion passed.**
   3. **A motion by Eddie Rome, seconded by Dan Davis to approve the engagement letter from Martin and Pellegrin for the 2018 annual audit and the Statewide AUP’s. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **CBP (OFO) Expansion (DDG) – David Rabalais gave a brief update. The communication has slowed down due to the government shutdown.**
      2. **Generator for CBP’s marine unit – Brett Ledet with Providence gave a brief report on the status of the project. The generator was tested on December 18th. The load of the building was picked up. The punch list is complete. A motion by Steve Crispino, seconded by Andrew Blanchard to approve a resolution for substantial completion. No opposition. Motion passed.**

* 1. **Other Port Projects**
     1. **HNC Deepening Study – David gave a brief update. The study is approved by OMB and ready for the WRDA bill.**
     2. **HNC Maintenance Dredging and Deepening Study – David gave a brief update as they are currently dredging. There is more material than estimated. David discussed options to stop material inflow.**
     3. **Terrebonne Port Munson Slip North West Expansion (LaShip) - Chris Jeanice gave a project update. A motion by Charles Giglio, seconded by Eddie Rome to approve final balancing change order #1 for phase 1 of material acquisition. No opposition. Motion passed. Notice to proceed for phase II was issued to Patriot Construction and construction is ongoing.**
     4. **Terrebonne Port Intracoastal Earhart Drive Upgrade (Thomasea) – David and Stevie Smith gave a project update. A motion by Dan Davis, seconded by Steve Crispino to approve a resolution certifying compliance with public bid law. No opposition. Motion passed. A motion by Eddie Rome, seconded by Charles Giglio to approve a resolution for DOTD’s permission to award contract. No opposition. Motion passed.**

1. **COMMITTEE REPORTS – None**
2. **COMMISSIONER’S COMMENTS – None**
3. **STAFF REPORT – None**
4. **ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Steve Crispino and seconded by Eddie Rome. The meeting was adjourned at 11:37 pm. No opposition. Motion passed.**